



City of Dallas

Cultural Planning & Equity Committee

March 27, 2025

Office of Arts and Culture
City of Dallas

Agenda



- Call to Order
- Voting Agenda Items
- Briefings
- Upcoming Meetings and Events



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Voting Agenda Items



1. Approval of the January 30, 2025, Cultural Planning & Equity Committee meeting minutes.



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- Update on the Capacity Building Initiative Program [Martine Philippe, Director, Office of Arts and Culture; Nikki Christmas, Arts Projects Manager, Office of Arts & Culture]
- Discussion on CAP and ArtsActivate Guidelines regarding DISD school requests for programming [David Small, Arts & Culture Advisory Commission Chair; Rhonda Ivery, Community Arts Manager; Julia Hosch, Cultural Funding Programs Manager]



City of Dallas

OAC Capacity Building Initiative (CBI) Grant Program

**Cultural Programming and Equity
Committee**

**Arts and Culture Advisory Commission
April 29, 2025**

Nikki Christmas, Arts Project Manager
Office of Arts & Culture

Purpose



**One-time grant
opportunity**



**Strengthen the
administrative
capacity, financial
sustainability, and
operational
effectiveness of arts
nonprofits**





Overview



Eligibility based on demonstrated commitment to serving communities prioritized in the Dallas Cultural Plan



COP participation is not required



Enhanced reporting and accountability measures

Funding Information

\$150,000

Total Grant Pool

\$15,000

Max Award Per Organization

6-9

Funding Duration (Months)

Disbursement:

75%

Upon approval & action plan submission

25%

Upon final report & completion

Evaluation Criteria

Significant and Intentional Effort

35 pts

Organizational Capacity & Fiscal Management

10 pts



Service to priority communities in the Dallas Cultural Plan or COP Participation

30 pts

Public Benefit and Community Impact

25 pts

Applications reviewed using a 100-point rubric

Minimum score to qualify: 70 points

Eligible Activities



**Strategic planning
and board
development**



**Leadership & equity
training**



**Financial software,
grant writing, or legal
services**



**Professional
development**



Equipment



**Branding, marketing,
digital engagement**

Funding may support:

Eligibility Criteria

Demonstrates commitment to serving communities prioritized in the Dallas Cultural Plan

Operate within Dallas city limits

Have an operating budget of \$150,000 or less

Be a registered 501(c)(3) nonprofit

Be in good standing with the City of Dallas

COP participation is optional

To qualify, organizations must:

Reporting & Compliance



Submit a Final Report by January 15, 2026



Deliver a Final Presentation to Cultural Programming and Equity Committee



Adhere to all City of Dallas compliance standards

Grantees must:

Final Report Components:

- Narrative Summary
- Financial Breakdown
- Impact Metrics
- Supporting materials

Questions & Answers



- Update on the Capacity Building Initiative Program [Martine Philippe, Director, Office of Arts and Culture; Nikki Christmas, Arts Projects Manager, Office of Arts & Culture]
- Discussion on CAP and ArtsActivate Guidelines regarding DISD school requests for programming [David Small, Arts & Culture Advisory Commission Chair; Rhonda Ivery, Community Arts Manager; Julia Hosch, Cultural Funding Programs Manager]

Agenda



- Call to Order
- Public Speakers
- Voting Agenda Items
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Upcoming Meetings and Events



- Public Art Committee, Committee Chair Krista Weinstein – (April 1, 2025)
- Allocations Committee, Committee Chair Mickie Bragalone – (April 3, 2025)
- Arts and Culture Advisory Commission, Chair David Small – (April 10, 2025)
- Next Cultural Planning and Equity Committee meeting – (May 29, 2025)**



