**Administrative Action**

**City of Dallas**

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:
   - a. Low bid contracts of not more than $70,000
   - b. Change orders for low bid contracts: $50,000 or less (may not increase original contract price by more than 25%)
   - c. Professional/Personal/Planning/Other Service contracts: $50,000 or less.
   - d. Amendments to non-bid contracts: $50,000 or less, per City Code Sec. 2-34
   - e. WRR-FM expenditures: $50,000 or less per City Code Sec. 2-79© of the City Code.
   - f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?
   - [ ] Yes   [x] No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes, attach explanation)
   - [ ] Yes   [ ] No

**Vendor Name:** Perot Museum of Nature and Science

**Subject:** Management Contract

**Department:** Office of Cultural Affairs

**Action Requested:** Authorization of Supplemental Agreement No. 2 to the Management Contract with the Perot Museum of Nature and Science for the management and operation of the Fair Park Museum of Natural History.

**Contract Term:** August 12, 2013 To August 11, 2018

**Background:**

On August 11, 1993, by City Council Resolution 93-2933, a management contract was awarded for the management and operation of the Fair Park Museum of Natural History to the Perot Museum of Nature and Science formally known as Museum of Natural History Association. The contract was awarded for a term of twenty years with two, five year renewal options. Supplemental Agreement No. 2 exercises the first of two (2) five year renewal options authorized by the city council pursuant to resolution No. 93-2933.

**Funding:**

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<th>FUND</th>
<th>DEPT</th>
<th>UNIT</th>
<th>ACTV</th>
<th>OBJ</th>
<th>PROGRAM</th>
<th>ENCUMBRANCE</th>
<th>VENDOR</th>
<th>AMOUNT</th>
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<td></td>
<td>263880</td>
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**Project No.:**

**Commodity Code:**

**Financing:**

**Change Order No.:** Original CR/AA No. | Original CR/AA Date | Original CR/AA Amount | Total Previous Change Orders | Change Amount Including this Order | Total Change Order Percentage

**MWBE INFORMATION:** Prime and Subcontractors use this section for low bid contracts greater than $50,000 but less than $70,000.

<table>
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<tr>
<th>Indicate Amount to Each Group</th>
<th>African-American</th>
<th>Hispanic</th>
<th>Caucasian-Female</th>
<th>Other Minority</th>
<th>MWBE Certification Number</th>
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<tbody>
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**Approval:** Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director  DATE 8-6-14

Approved as to form by City Attorney  DATE 8-11-2014

By Assistant City Manager  DATE 8-14-14

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Original – City Secretary  REV 09/2012
THE STATE OF TEXAS  §  SUPPLEMENTAL AGREEMENT NO. 2
COUNTY OF DALLAS  §  TO THE MANAGEMENT CONTRACT
WITH THE DALLAS MUSEUM OF NATURAL
HISTORY ASSOCIATION

THIS SUPPLEMENTAL AGREEMENT NO. 2 to that certain Contract, dated August 11, 1993 (the “Agreement”) by and between the CITY OF DALLAS, a Texas municipal corporation, hereinafter called “City,” and PEROT MUSEUM OF NATURE AND SCIENCE (formerly known as DALLAS MUSEUM OF NATURAL HISTORY ASSOCIATION), a Texas nonprofit corporation, with offices at 2201 N Field Street, Dallas, TX 75201, hereinafter called the “Association”.

WITNESSETH:

WHEREAS, the City and the Association entered into a Management Agreement for the management and operation of the Fair Park Museum of Natural History approved by Resolution No. 93-2933 on August 11, 1993, as amended (the “Management Agreement”);

WHEREAS, the Dallas Museum of Natural History Association, subsequent to the execution of the Management Agreement, merged with two other museums, changed its name, and is now named the Perot Museum of Nature and Science; and

WHEREAS, the City and the Association desire to exercise the first of two (2) five year renewal options authorized by the city council pursuant to Resolution No. 93-2933 for the Management Agreement.

NOW THEREFORE, for good and valuable consideration, the receipt of which are hereby acknowledged, the City and the Association do hereby agree as follows:

1. That the term of this agreement is hereby renewed for an additional period of five (5) years, from August 12, 2013 through August 11, 2018. The Management Agreement shall continue without interruption in full force and effect through that date.

2. All other terms, provisions, conditions and obligation of the Management Agreement between the City and the Association as previously amended shall remain in effect, and said Management Agreement and this Agreement shall be construed together as a single contractual agreement.
Executed and effective as of the 1st day of July, 2014, by the City acting through its City Manager, duly authorized to execute same by Resolution No. 93-2933 adopted by the City Council on August 71, 1993, and by the Association, acting through its duly authorized officials.

CITY:

APPROVED AS TO FORM:
WARREN M. S. ERNST
City Attorney

BY: [Signature]
Assistant City Attorney

CITY OF DALLAS
A.C. Gonzalez
City Manager

BY: [Signature]
Assistant City Manager

RECOMMENDED BY DIRECTOR:

PEROT MUSEUM OF NATURE & SCIENCE, a Texas nonprofit corporation

By: [Signature]
Colleen A. Walker, CEO

By: [Signature]
Carolyn Rathjen, Board Chair

Attachments:
Authorizing Resolution No. 93-2933 Approved on August 11, 1993

Supplemental Agreement No. 2 –
Management Agreement / Perot Museum of Nature & Science, formerly known as Museum of Natural History Association